

Staff and Volunteer Disqualification Self Declaration

Disqualification under the Childcare Act 2006

[Statutory guidance](#) for local authorities, maintained schools, academies and free schools February 2015

This requires schools to ensure that persons working in relevant childcare settings are not disqualified from doing so under [the Childcare \(Disqualification\) Amendment Regulations 2018](#).

A person may be disqualified through any of the three reasons:

1. having certain orders or other restrictions placed upon them
2. having committed certain offences

To ensure the School is able to ensure that it is not knowingly employing a person who is disqualified, you are asked to complete and sign the declaration below.

If you fail to complete and return the form, this will be regarded as a disciplinary matter for staff, which may result in dismissal and in the case of volunteers, will mean that you can no longer work at the school.

A disqualified person is not permitted to continue to work in a setting providing care for children in an early years or later years provision, unless they apply for and are granted a waiver from OFSTED.

Reference: <http://www.ofsted.gov.uk/resources/applying-waive-disqualification-early-years-and-childcare-providers>.

Name	Post	
		Please answer Yes or No to each question
Section 1 – Orders or other restrictions		
Have any orders or other determinations related to childcare been made in respect of you?		YES / NO
Have any orders or other determinations related to childcare been made in respect of a child in your care?		YES / NO
Have any orders or other determinations been made which prevents you from being registered in relation to child care, children's homes or fostering?		YES / NO
Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the Schedule 1 of the Regulations? Available from the school office or at the link below: http://www.legislation.gov.uk/ukxi/2009/1547/schedule/1/made		YES / NO
Are you barred from working with Children (Disclosure and Barring)?		YES / NO
Are you prohibited from Teaching?		YES / NO

Section 2 – Specified and Statutory Offences			
Have you ever been cautioned*, reprimanded, given a warning for or convicted of: (Only declare cautions received from 6 April 2007 onwards)			
• Any offence against or involving a child? (A child is a person under the age of 18)?			YES / NO
• Any violent or sexual offence against an adult?			YES / NO
• Any offence under the Sexual Offences Act?			YES / NO
Any other relevant offence? Available from the school office or at the links below: http://www.legislation.gov.uk/ukxi/2009/1547/schedule/2/made http://www.legislation.gov.uk/ukxi/2009/1547/schedule/3/made			YES / NO
Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?			YES / NO
Section 3 – Provision of Information			
If you have answered YES to any of the questions above you should provide details below in respect of yourself. You may supply this information separately if you so wish, but you must do so without delay.			
Details of the order, restriction, conviction, caution etc.			
The date(s) of these			
The relevant court(s) or body(ies)			
Section 4 – Declaration			
In signing this form, I confirm that the information provided is true to the best of my knowledge and that I understand:			
<ul style="list-style-type: none"> • my responsibilities to safeguard children. • that I <u>must notify</u> my Headteacher immediately of anything that affects my suitability including any cautions, warnings, convictions, orders or other determinations made in respect of me that would render me disqualified from working with children 			
Signed			
Print Name		Date	

Return this form in a sealed envelope marked “strictly confidential” to the Headteacher without delay. All information provided will be treated with the utmost confidentiality and is subject to the provisions of Data Protection legislation.